



SYMBIOSIS COLLEGE OF ARTS AND COMMERCE

An Empowered Autonomous College | Under Savitribai Phule Pune University
Reaccredited 'A+' with 3.51 CGPA For Third Cycle By NAAC | COLLEGE with Potential for Excellence

UG Curriculum

PROGRAM	BA	BA(Hon)	B.Com	B.Com(Hon)	M.Com	MA - Eng	MA- Eco	MA- Psy
Tick ✓								

SEMESTER	1	2	3	4	5	6	7	8
Tick ✓								

SPECIALIZATIONS									
BA	Eco	Eng	Psy	Gen					
Tick ✓									
BCOM	Costing	Banking	Entrep	MKT	Fin & Acc	Mgt Acc	HRM	Bus Analytics	Gen
Tick ✓									

Name of the Department	Centre for Skills Development
Name of Head of Department	Dr.Neelofar Raina
Title of the Course	Leadership Management Skills
Course Code	SKL11
Type of Course (New / Revised)	Revised
Number of Credits	02
Date of Approval by BoS	26/10/21
Date of Implementation	2021

Course Outcomes
1. Examine various leadership models and understand/assess their skills, strengths and abilities that affect their own leadership style and can create their leadership vision.
2. Learn and demonstrate a set of practical skills such as time management, self-management, handling conflicts, team leadership, etc.
3. Understand the basics of entrepreneurship and develop business plans



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4. Apply the design thinking approach for leadership.

5. Appreciate the importance of ethics and moral values for making of a balanced personality.

DETAILS OF SYLLABUS

UNIT NUMBER	DETAILS	NUMBER OF LECTURES
1	<p>1) Understanding Leadership and its Importance</p> <ul style="list-style-type: none">a) What is leadership?b) Why leadership is required?c) Whom do you consider as an ideal leader? <p>2) Traits and Models of Leadership</p> <ul style="list-style-type: none">a) Are leaders born or made?b) Key characteristics of an effective leaderc) Leadership stylesd) Perspectives of different leaders <p>3) Basic Leadership Skills</p> <ul style="list-style-type: none">a) Motivationb) Teamworkc) Negotiationd) Networking	6
2	<p>1) Basic Managerial Skills</p> <ul style="list-style-type: none">a) Planning for effective management.b) How to organize teams?c) Recruiting and retaining talent.d) Delegation of tasks.e) Learn to coordinate.f) Conflict management.g) Self-Management Skills.h) Understanding self-concept.	



	<ul style="list-style-type: none"> i) Developing self-awareness. j) Self-examination. Self-regulation 	
3	<p>1) Basics of Entrepreneurship</p> <ul style="list-style-type: none"> a) Meaning of entrepreneurship. b) Classification and types of entrepreneurship. c) Traits and competencies of entrepreneur <p>2) Creating Business Plan</p> <ul style="list-style-type: none"> a) Problem identification and idea generation. b) Idea validation. Pitch making 	6
4	<p>1) Innovative Leadership</p> <ul style="list-style-type: none"> a) Concept of emotional and social intelligence. b) Synthesis of human and artificial intelligence. c) Why does culture matter for today's global leaders <p>2) Design Thinking</p> <ul style="list-style-type: none"> a) What is design thinking? b) Key elements of design thinking: Discovery, Interpretation, Ideation, Experimentation, Evolution. c) How to transform challenges into opportunities? <p>How to develop human-centric solutions for creating social good?</p>	6
5	<p>1) Learning through Biographies</p> <ul style="list-style-type: none"> a) What makes an individual great? b) Understanding the persona of a leader for deriving holistic inspiration. c) Drawing insights for leadership. d) How leaders sail through difficult situations? <p>2) Ethics and Conduct</p> <ul style="list-style-type: none"> a) Importance of ethics. b) Ethical decision making. c) Personal and professional moral codes of conduct. 	



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	Creating a harmonious life	
	Total Number of Hours	30 Hours

Reference List

- Ashokan, M. S. (2015). Karmayogi: A Biography of E. Sreedharan. Penguin, UK.
- Brown, T. (2012). Change by Design. Harper Business
- Elkington, J., & Hartigan, P. (2008). The Power of Unreasonable People: How Social Entrepreneurs Create Markets that Change the World. Harvard Business Press.
- Goleman D. (1995). Emotional Intelligence. Bloomsbury Publishing India Private Limited.
- Kalam A. A. (2003). Ignited Minds: Unleashing the Power within India. Penguin Books India.
- Kurien V., & Salve G. (2012). I Too Had a Dream. Roli Books Private Limited.
- McCormack M. H. (1986). What They Don't Teach You at Harvard Business School: Notes From A Street-Smart Executive. RHUS.
- Sinek S. (2009). Start with Why: How Great Leaders Inspire Everyone to Take Action. Penguin.
- **Suggested Websites:**
- Fries, K. (2019). 8 Essential Qualities That Define Great Leadership. Forbes. Retrieved 2019-02-15 from <https://www.forbes.com/sites/kimberlyfries/2018/02/08/8-essentialqualities-that-define-great-leadership/#452ecc963b63>.
- How to Build Your Creative Confidence, Ted Talk by David Kelly - https://www.ted.com/talks/david_kelley_how_to_build_your_creative_confidence
- India's Hidden Hot Beds of Invention Ted Talk by Anil Gupta - https://www.ted.com/talks/anil_gupta_india_s_hidden_hotbeds_of_invention
- Knowledge@Wharton Interviews Former Indian President APJ Abdul Kalam - "A Leader Should Know How to Manage Failure" <https://www.youtube.com/watch?v=laGZaS4sdeU>.
- Martin, R. (2007). How Successful Leaders Think. Harvard Business Review, 85(6): 60



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